



RECRUITMENT PACK

Job title Strategic Lead, Evaluation and Learning

Contract Fixed term to
March 2027

Hours 37.5 hours per week

Salary £45,000

Closing date Friday 12 July 2024

Interview date

1st stage (online) – Weds 24 July

2nd stage (in-person) – Weds 31 July



WHO WE ARE

Active Partnerships is a nationwide sport and physical activity network that exists to create a healthier, fairer nation.

We take a place-based approach to reducing inequalities through our network of 43 local partnerships.

We partner with local and national stakeholders to transform lives through sport and physical activity and affect widespread social change. Our focus is on creating conditions in communities that enable sustainable impact.

THE NATIONAL TEAM

We're a small team with bold ambitions. As a membership organisation we connect, strengthen and enable our network.

Our role isn't to manage local partnerships. We bring places, people, organisations, sectors, policies and ideas together to make change happen.

We might be joining up local partnerships, agencies and national government departments; using our insight of places to drive national impact; or amplifying voices and agendas to ensure they are carried further than a single organisation could.



OUR VALUES

Our values help us make decisions, build relationships with each other and guide our behaviour.

PASSION FOR OUR PURPOSE

Our vision is our passion. **We all firmly believe in the power of sport and physical activity to help change lives and tackle inequalities.** It's what binds us. Sharing a passion creates our enthusiasm and energy and means that as we connect with others who share it, we benefit from new insights into how it matters to other people and why we care about what we do.

A COLLABORATIVE SPIRIT

We know that when we welcome, listen, understand and respect each other's knowledge and perspectives we're more creative, flexible and open to ideas. It's not just a way of working but an attitude and confidence. It enables us to be **inclusive, to challenge assumptions, have courage to lead when needed and be forward thinking** with our approach. It means we do better work together.

TRUST BRINGS CONNECTIVITY

We work through building relationships. **So honesty, having integrity and being our true selves matter.** It's therefore important to us that we not only do what we say we will, but can rely on each other to do the right thing for us all. We call it the glue that holds us together.



JOIN US AND MAKE AN IMPACT

At Active Partnerships, our collaborative culture fosters teamwork and learning.

You'll be part of a passionate team that believes in the transformative power of sport and physical activity.

Trust and **integrity** are the cornerstones of our interactions, creating a workplace where you can rely on your colleagues to work together towards our shared purpose of creating a healthier and fairer nation.

With the chance to influence national and local approaches, you'll experience the real impact of your contributions. **We're committed to your personal and professional growth**, and we cherish diversity, ensuring that your unique perspective is valued. Here, you'll find a fulfilling journey that makes a genuine difference to communities across the nation.

BENEFITS INCLUDE:



30 DAYS HOLIDAYS
(plus bank holidays)



WORKING FROM HOME
with flexible working hours



6% EMPLOYER PENSION CONTRIBUTION
(when you contribute 2%)



HEALTH COVER



DIVERSITY AND INCLUSION

Equity, Diversity and Inclusion is at our core. It's central to our work in tackling inequalities, and we have an authentic and transparent approach to everything we do.

From the values we hold to the policies and processes we put in place and investments we make, **our relentless place-based approach helps to reduce inequalities** through our diverse network of experts across England.

As an organisation we still have work to do, but are **firmly committed to inclusive practices which demonstrate fairness and equality in everything we do**. We will not tolerate less favourable treatment of anyone, and welcome applications from all sections of communities, particularly those under-represented within our organisation.

We are committed to **fair and unbiased recruitment** and use the Applied portal to remove any unconscious bias from our process.



THE OPPORTUNITY

Strategic Lead, Evaluation and Learning

About the Role

The Strategic Lead will play an important role in developing our approach to evaluation and learning. You will be pivotal in ensuring the organisation and its key partners build an understanding of the impact of two significant national programmes of work and support the development of a learning culture across the Active Partnerships network.

We are looking to recruit an experienced and talented evaluation and learning specialist who will oversee the evaluation of two key programmes, Multi-Sport Activity and Facilities Fund Programme and the Sport Welfare Officers (SWO) Network and support the national team to progress on its internal evaluation and learning strategy.

The Strategic Lead for Evaluation and Learning will join us at an exciting time. We are currently implementing national programmes that aim to remove barriers, making it easier for everyone to enjoy an active life. Improving how we 'Evidence Change' is one of four ambitions set out in our organisation's strategy and we are now leading the development of evaluation approaches for programmes supporting safeguarding and welfare across sport, as well as access to multi-use facilities.

Location: Home based with occasional national travel

Salary: £45,000

Hours: 37.5 hours per week

Contract: Fixed term to March 2027

About the Multi-Sport and Sport Welfare Officer programmes

The Sport Welfare Officer Network is a new national network across England, to support National Governing Bodies (NGBs) and local clubs to promote good practice and safe sport for children, young people, and adults. It was set up in response to The Whyte Review. The officers help support clubs move from welfare compliance to developing effective welfare and inclusive cultures.

The Multi-Sport Activity and Facilities Fund Programme has five key workstreams to supplement the investment in new and improved football and multi-sport facilities, to help maximise the benefit of this investment and encourage greater use by local people. This includes, for example, revenue funding to enable local clubs and groups to run activities within the new and improved facilities.

We are currently in the process of commissioning evaluation and learning providers to evaluate these two national programmes.

THE OPPORTUNITY CONTINUED

About you

This new role is suited to an organised individual who thrives in a strategic and people-focused environment. Someone who can take ownership of the day-to-day management of evaluation and learning providers, can prioritise workloads, is personable, and enjoys building relationships.

Roles and responsibilities

Relationship and project management

- To oversee the quality of the work undertaken by external evaluation and learning providers for the Multi-sport and Sport Welfare Officer (SWO) Network programmes, in line with internal standards, values and ways of working.
- To hold the relationship with the external evaluation and learning providers for the Multi-sport and SWO programmes and respond to any queries from across the network.
- To build and maintain relationships with the Multi-sport and SWO teams and ensure the evaluation and learning approach aligns with programme objectives and developments.
- To build and maintain positive relationships with key external partners e.g. Sport England colleagues and other key partners, regarding the evaluation and learning activity, to ensure the focus remains relevant.
- To ensure that feedback loops are appropriate, and lessons are communicated internally and externally (e.g. Active Partnerships, Sport England, the Football Foundation and National Governing Bodies) in a timely and meaningful way.
- To support the Relationships Director in progressing the organisation's internal measurement, evaluation and learning approach (e.g. strategy development, internal learning processes), particularly, feeding in learning and insights from the two evaluation and learning programmes.

Evidence and sharing

- To help ensure that evaluation and learning support provided to local Active Partnerships is proportionate, fit-for-purpose and well received and doesn't duplicate other support provision.
- To prepare for and provide regular updates on evaluation progress and learning to relevant groups, for example, programme oversight groups, in collaboration with relevant team members.
- To work closely with the communications team to ensure that evidence is generated and presented in a way that aligns to the organisation communications and influencing strategy.
- To oversee and collaborate on the process of developing detailed measurement, evaluation and learning plans for programmes at the start of each new financial year with external providers.

THE OPPORTUNITY CONTINUED

Knowledge and experience

- An understanding of whole systems and place-based approaches to tackling inequalities and relevant evaluation and learning methodologies.
- Experience in building and maintaining collaborative relationships with a wide range of stakeholders.
- Experience in managing contracts for evaluation and learning programmes and working collaboratively with evaluation and learning providers.

Skills

- Designing, conducting and reporting on programme evaluation to different audiences.
- Interpreting evaluation outputs and extracting and sharing evidence and lessons in a meaningful and impactful way.
- Drawing on evidence to facilitate conversations and present insight-led recommendations for organisational and programme level improvements.
- Working in an inclusive and equitable way.

Further information

- Fixed term contract until March 2027
- 30 days annual leave, plus bank holidays
- Home based with travel across England required on average four times per month, at the expense of the employer
- 6% employer pension contribution, when you contribute 2%
- Flexible working hours
- Health cover (after qualifying period)



READY TO APPLY?

To apply for this role, [please click on this link](#) and complete the application process.

The closing date for all applications is: Friday 12 July, 11.59pm

Interviews will be held as follows:

Stage 1 – Online, Weds 24 July 2024

Stage 2 – In person, Weds 31 July 2024 (travel expenses will be reimbursed)

If you would like an informal discussion about the role or have any questions regarding the application process, please contact:

recruitment@activepartnerships.org