

Charity registration number 1144600

Company registration number 07800542 (England and Wales)

ACTIVE PARTNERSHIPS
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

ACTIVE PARTNERSHIPS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A Shipway (Acting Chair from 9 September 2022) T Douglas A Pearce Higgins R Purdie M Rhodes M Sandys	(Appointed 3 October 2022) (Appointed 3 October 2022) (Appointed 3 October 2022)
Key management personnel	A Taylor (CEO)	
Charity number	1144600	
Company number	07800542	
Registered office	Sport Park Loughborough University 3 Oakwood Drive Loughborough LE11 3QF	
Auditor	Haines Watts Oakingham House Frederick Place High Wycombe Buckinghamshire HP11 1JU	

ACTIVE PARTNERSHIPS

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ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

About us

The organisation consists of a National Board and small staff team who support, enable, and connect the network of 43 Active Partnerships with each other and wider partners across the sector, with the aim of working better together, maximising strengths and resources to drive collective impact and achieve our shared purpose of creating the conditions for an active nation, with a particular focus on inactive and under-represented groups.

Our Vision: An active lifestyle is the social norm for everyone.

Our Mission: Transforming lives through sport and physical activity.

Established 20 years ago as a nationwide network of local partnerships, the Active Partnerships have become a significant part of the sport and physical activity landscape across England. The Partnerships have successfully built strong local networks, influenced, and shaped local policy and strategy and adopted the highest standards of governance and delivered several high impact programmes.

This experience has built our understanding that activity levels are affected by a complex system of influences and no single organisation or programme can create sustainable change at scale, so a place-based, collaborative approach is taken which includes:

- **Building Connections and Relationships:** Connecting and collaborating with systems, partners, and communities, ensuring communities are engaged in designing and delivering their own physical activity opportunities
- **Awareness and advocacy:** championing the benefits of physical activity
- **Targeting Resources:** to ensure they reach where they are most needed
- **Workforce Development:** Supporting organisations to develop a welcoming, skilled, and diverse workforce
- **Insight and Influence:** An in-depth understanding of local people, systems, and places to influence policy and affect change, embedding physical activity and sport in their work as a way of meeting their wider social aims
- **Learning and Impact:** sharing learning of what works, and the impact sport and physical activity can have on a wide range of outcomes.

Whilst the goal of the Active Partnerships is to get the whole nation more active, they focus their resources on where they can have the biggest impact and on those groups who have the most to gain from becoming more active and engaged in sport. All the Partnerships target children and young people, inactive and underrepresented groups, and each Partnership identifies local priority audiences and outcomes based on local need. The national team and board support the Active Partnerships in their work individually and collectively.

Achievement and Performance

Throughout 2021-22 a wide range of social issues and challenges such as Covid-19, racism and the acceleration of climate change continued to create barriers for large parts of society to access sport and physical activity opportunities.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

As a network of Active Partnerships, we deepened our understanding and relationships around these sorts of challenges to further identify how sport and physical activity can transform lives and improve society. We continued to connect people and thinking and influence change to create a more joined-up approach that helps make active lives a social norm for everyone.

The Active Partnerships national team works within and around the network to connect, enable and support the network to maximise its strengths and resources to drive collective impact. Much of our time over the last 12 months was spent working with colleagues across organisations and sectors to help advance shared local priorities, as the influences on the health of our communities continued to be varied and fast-moving.

A key focus in 2021-22 was a transformational project that included a full review of the Active Partnership national team's structure and purpose, done with our network.

The Chief Executive Officer left the organisation in June 2021 leading to the decision made by the board to appoint an interim CEO, supported by an interim Executive Chair, to lead a network led review. With other members of staff leaving in June 2021 this led to several recommendations for the board to consider. A consultant was engaged from August 2021 to June 2022 to support with key project areas such as the Active Partnerships Convention and System Leadership programme. Further review led to the Head of Operations role being made redundant with the postholder leaving the organisation due to redundancy on 31st March 2022. There were termination benefits paid to two key personnel which totalled £41,947. The interim CEO stayed in post until August 2022 following the successful recruitment of a permanent CEO who commenced in June 2022.

Changes within the Board took place in addition to the team review. Following the term end of the Chair, Doug Patterson stepped down in June 2021, Adam Walker as the previous vice chair stepped up as the interim Executive Chair until the natural end of his term in September 2022. Alison Shipway stepped in as Acting Chair during the formal recruitment of the new Chair. This recruitment process was completed in October 2022 and the new Chair will take post in January 2023. Other Board changes are detailed on page 8.

Through this review we also defined our national team's vision and our role in achieving this, which was included in our recent successful Sport England System Partner application for the next 5 years.

Our vision in 10 years' time is for there to be: **A highly connected and high performing network of Active Partnerships working collaboratively with each other, with Sport England and with wider partners in creating the conditions that address physical inactivity and inequalities.**

Our role of: **Connecting, enabling, and supporting Active Partnerships and partners will maximise strengths and resources to drive collective impact against our vision.**

With our new workforce structure in place, plus new board members in 2022/23, we will build on the above to develop a new long-term strategy for the national team, to be launched in 2023/24.

Below is a summary of our progress against our headline priorities for 2021-22, outlined against our core role of connect, enable and support, which was cemented during the network review:

Connect – we bring people together across organisations and sectors

Closing the gaps between people and organisations at all levels helps us to work more collaboratively as a collective. It helps us to advocate with one voice and influence the things that really matter to communities experiencing the greatest inequalities. It helps people to work together better within the network, across organisations and across sectors and to align priorities and resources around shared priorities. **Examples of related activities include:**

National Sector Partners Group (NSPG) - The national team worked with NSPG members representing the sport, recreation, and physical activity sector to support the sector to work together and amplify common messages to policy makers. The group produced joint submissions regarding the *Spring Statement*, *Comprehensive Spending Review*, *PE and School Sport*, *Public sector leisure* and the *Covid Recovery Fund*.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Skills Development - Work with the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA) grew across several Active Partnerships through the Skills Pilot programme, connecting local and national opportunities, working with and capturing employer's needs, enhancing networks, supporting the sector and local networks to align to the changing skills landscape and aligning with the opportunities this presents to the sector. The national team sat on the CIMSPA Professional Development Board & CIMSPA Community Sport Professional Development Committee to strengthen connections across these strands.

Public leisure - Active Partnerships worked with Sport England and local partners to roll out and maximise the data produced by Moving Communities to support the recovery of public gyms and leisure centres. The national team sat on the Moving Communities Board, helping to connect opportunities and link with and influence the wider debates around the future of public leisure.

Active environments - The national team worked with extended workforce colleagues from Active Norfolk and Active Together, Town and Country Planning Association and wider stakeholders to establish an Active Environments Steering Group. A programme of networking, learning, mentoring and community of practice activities was implemented to support Active Partnerships to define their role and refine their work across the Active Environments theme. A course designed with the British Association for Sustainable Sport helped colleagues to understand the issues and steer their organisations towards a more sustainable footing.

Climate change - Colleagues from Active Humber represented the network on the newly formed Sport Environment and Climate Coalition (SECC). This was formed in recognition of greater collective action being needed to help the sport, recreation and physical activity sector become more environmentally sustainable and aware of climate change. The group produced the SECC commitment and Active Partnerships contributed to the partners position statement calling for widespread investment in decarbonising the vital community level leisure facilities. The national team provided back-office support to help this cause grow.

Together Fund - Active Partnerships worked with each other, Sport England and more than 30 national partners to help £20m of National Lottery funding reach people whose ability to be physically active was being disproportionately affected by the Covid-19 pandemic. The national team and extended workforce colleagues from Active Partners Trust and Active Devon sat on the Sport England working group administering the fund, helping to make connections with other place-based work and grow the collaborative ways of working and learning culture.

Integrating physical activity into integrated care systems (ICS) - Integrating physical activity into the work of ICSs and networks was a significant priority locally and nationally. Colleagues from across the national team and a range of Active Partnerships worked with Sport England's Health and Inactivity Team to develop a shared ambition for our work together. Active Oxfordshire's strategic health lead was seconded to the national team to provide capacity and expertise to help understand, support, and strengthen connections across related opportunities and networks, including the Everyone Active Everyday Steering Group, Moving Health Care Professionals Advisory Group, Activating NHS Systems Design Group, National Deconditioning Group and National Falls Prevention Group.

Sport for Development (SfD) - The network had representatives on each of the sub-groups of the SfD Coalition and the national team helped chair the communications group. This included working with members to enable the Coalition to achieve its full potential and amplifying core messages to policy makers about the positive social impact of sport and physical activity in changing lives. Contributions were made to numerous policy papers and town hall discussions, including the Mental health report, which led to Energise Me presenting at the All-Party Parliamentary Group on Mental Health and Wesport supporting the town hall discussion on employability.

Measurement, evaluation, and learning (MEL) - Active Partnerships continued to test and learn around MEL approaches. Through working more closely with communities, new processes emerged with an increased focus on learning and explaining how and why change is happening. The national team sought to connect and grow thinking by strengthening relationships with academic institutions, sat on cross-sector groups exploring new approaches, were members of Sport England's local delivery internal evaluation group and supported the recruitment of Sport England's National Evaluation and Learning Partner consortium with the aim of strengthening capacity and capability in places to undertake MEL.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Enable – we create the conditions for great things to happen

Working as a network is a commitment to supporting each other to be as good as we all possibly can. It's about building outwards to create alliances with each other and with partners who share our vision and the causes we want to address. And working innovatively to maximise the collective expertise and experience. This means we all play different roles at different times which enable the network to thrive. Ranging from convening people, to leading from behind, to facilitating discussions that influence change, to testing new ways of working.

Examples of related activities include:

Live Longer Better - The cultural revolution around inclusive healthy active ageing continued to grow, with over 1,700 people attending thought leadership events and relationships strengthened with key local and national agencies working on active ageing. The national team, supported by a secondment from Active Oxfordshire, project managed the programme and influenced the agenda across organisations and sectors. £200,000 of investment from Sport England and £60,000 from Centre for Ageing Better was secured to take forward the programme over the next 2 years and strengthen our approach to evaluation and learning.

Holiday Activities and Food Programme (HAF) - Active Partnerships worked alongside a range of local and national partners seeking to alleviate food poverty and inactivity through the HAF programme and HAF alliance. The national team secured Sport England funding and project managed a social media project working with Active Partnerships to target specific families. Learning events for all Partnerships to share insight, learnings and challenges were organised in partnership with StreetGames.

Young People Forward - Funded by the London Marathon Charitable Trust, six Active Partnerships connected with networks supporting young people who were homeless or at risk of homelessness to maximise the potential of physical activity to improve their lives. 722 young people were engaged, connecting with 49 organisations working with young people. Active Lancashire's Operations Manager was seconded to the national team to project manage the programme and use their experience and connections in this field to grow opportunities and relationships.

Inclusive and sustainable economic growth and prosperity - A new community of practice was formed around how physical activity and sport adds value to inclusive and sustainable economic growth and prosperity. The strengths and expertise within the network were explored and shared to create connections between Active Partnerships. Active Together seconded their Economy & Sport Growth Manager one day a week to the national team to coordinate this area of work to support connectivity, influence, and development of this agenda.

Opening Schools Facilities - 23 Active Partnerships were involved in the test and learn pilots, resulting in an additional £10million investment from Sport England. The national team coordinated and managed the pilot, including organising learning events, communication channels and supporting Sport England to develop case studies.

OpenActive - Active Partnerships worked with local partners to open data to enable more people to identify suitable opportunities to be active. The national team worked with OpenActive and Active Partnerships staff to create a platform to share best practice and learning opportunities and provided a space to tackle shared challenges around the use of open data.

Children and Young People (CYP) - A national steering group for CYP helped support colleagues across the network to share ideas and learnings. Two learning communities were established for Early Years and Maternity, involving Active Partnerships and a wide range of partners. The national team supported the development of the learning communities, connecting national partners and supporting the groups to identify and address priorities.

Active Workplaces - Active Partnerships worked with local employers to support the health and wellbeing of their employees. The national team supported and provided Workplace Movement 'train the trainer' sessions and the learning community expanded to share learning and connect with the economic development agenda. Working with Sport England, Workplace Movement was included within the Active Workplace Toolkit, supported the development plans for workplace pilots and strengthened connections between colleagues.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Governance and Funding Processes - Putting physical inactivity and inequalities at the heart of our work opened up thinking about governance and funding processes (e.g., methods for distributing resources to community groups, models of governance and assurance). The national team convened conversations around this topic, bringing together local and national colleagues across the voluntary sector, local authorities, Active Partnerships and Sport England to drive change together in how we govern and fund in seeking to tackle inequalities. This opened channels and strengthened connections with Uniting the Movement implementation plan priorities focusing on this area.

Campaigns - A taskforce of Active Partnership representatives and the national team strengthened relationships with the Sport England campaigns team. Drop-in sessions were organised, enabling all Partnerships to support the development of campaigns and liaise with media agencies at an earlier stage, seeking to ensure campaigns met the needs of local partners and communities.

Racial Equality - The network continued to work together to build a more in depth understanding of systemic racism and the issues facing our communities. Seeking to make a difference locally and nationally, the network commitment was launched to galvanise action. Active Partnerships joined the Professional Footballers Association 'On the Board' programme as part of our work to improve board diversity and a number signed up to the Race Equality Code. The national team supported this work behind the scenes, enabling people with lived experience and capacity to lead.

Supporting Displaced Communities - Active Partnerships came together to share ideas and learning on how the power of sport and physical activity can be used to welcome, include, and embrace refugees from across the world. Active Partnerships committed to 4 coordinated actions. The national team supported articles that brought to life the work and conversations alongside lead officers at Active Oxfordshire and Sport England.

Support – we help people to achieve their full potential

Learning and development support across the network is diverse, aligning with the diversity of the people, places, and priorities across the network. Organic peer to peer relationships regularly develop, ongoing structured opportunities are provided, and the culture is increasingly one of personal responsibility for supporting ourselves and each other, both within and around the network.

Examples of related activities include:

Supporting Active Partnership Staff - The national team continued to build meaningful relationships with people at all levels across Active Partnerships, Sport England, and wider partners. This provided impactful support, drove personal improvement, and strengthened cross-organisation collaboration. CEO forums and various groups were convened, the Hub was administered providing online connectivity, ongoing communications around network activity were provided, and a mentoring programme was coordinated that colleagues across the network accessed to develop their skills. Surveys that supported the network to understand staff and partner satisfaction and financial performance were also project managed.

Systems Leadership - Over 50 colleagues attended an Applied Systems Leadership Course that was delivered in partnership with Collaborate CIC. This deepened people's knowledge, strengthened skills and connections with each other and supported the application of learning. The national team coordinated the programme, convened a cross-organisation steering group and facilitated reflection sessions for colleagues between sessions.

Development Group - A group of colleagues with a range of roles across the network and Sport England met every few months to consider as a network our strengths, opportunities, challenges, and priorities in *creating the conditions for an active nation*. The group adopted a helicopter view of what was happening to try and spot interconnections and how the network can make progress. The group was chaired by Ali Shipway, trustee, and supported by the national team, helping to strengthen connections and thinking between the group and board.

Convention - 78 presenters from 22 partners and 20 Active Partnerships contributed to the 15 sessions that made up the Mobilising the Movement event. It created a space for the network and partners to celebrate and explore sustainable action and transformational change. The national team project managed the event.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Principal funding sources

Total income for the year was £1,507K which was £643K up on the prior year. Income continued from our main sources (Sport England and membership fees) with additional income due to the investment into the Children & Young People programme of £600K. Additional funding was received for projects including Big Local Trust £9K (2021: £6K) and the London Marathon Charitable Trust for the homelessness project of £342K (2021: £258K). Income from trading activities was higher than the previous year which was largely due to the income received for the new Live Longer Better programme of £86K.

Total expenditure for the year amounted to £1,465K, the largest expenses being related to project activities £982K, staff costs £314K and consultancy £69K. This resulted in a surplus for the year of £42K.

Of this surplus there was a £12K deficit in unrestricted funds resulting in unrestricted reserves falling to £462K from £475K. The restricted reserves ended on a surplus of £55K resulting in restricted reserves increasing to £57K from £2K.

The Board recognises that 2021/22 was a year of meaningful change, both in terms of the staffing structure and direction of travel. Through the network-led review, we have ensured that we are a member-led body, that has clarity of purpose. The foundations are in place, with a new CEO in place and new chair starting in January 2023, to develop a strategic framework that enables the charity to connect, enable and support our network but also national to local priorities. Through this new strategy and process we will also be identifying key priority areas for investment, ensuring that our finances support the delivery of ours and the network's vision.

The Active Partnership national team, along with all Active Partnership local charities, has been confirmed as a System partner to Sport England for the next 5 years. This will see investment of £1.5 million over the next 5 years (£300K per annum).

In addition, The Active Partnership national team is the leading consortia partner for a Department for Education tender, Opening School Facilities. If successful, this will result in an increase of £57 million of funding until March 2025 (£19 million per annum). The board and workforce will ensure that all risk is managed as well as ensuring that the programme, if successful, can be delivered to a high-quality standard.

Investment policy

Aside from the reserves held, most of the charity's funds are to be spent in the short term in accordance with grant aid criteria, so there are few funds available for long term investment.

To manage our financial risk, we have secured a partnership with Flagstone and distributed some of our reserves across 3 different bank accounts to ensure we are covered under the Financial Services Compensation Scheme. The Flagstone service provides an easy-to-use dashboard giving an overview of the different accounts and allows for quick access to funds should we need it.

Reserves policy

Active Partnerships regularly experiences changes in its financial position, with some grant funding ending and other significant new funds secured from various sources.

As a business dependent upon member subscriptions and grant aid, we need to secure its viability beyond the immediate future. To be able to provide reliable services to its members and beneficiaries over the longer term, the organisation must be able to absorb any setbacks and take advantage of opportunities that may be presented. To do this, we need a certain level of financial reserves.

The Board of Trustees has assessed the charity's requirement for reserves in the light of the main risks and opportunities for the organisation and has established a reserves policy.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

In doing so, consideration has been given to security of present income streams, cash flow, potential for unforeseen liabilities or significant items of expenditure, funds for service growth and the costs in the event of winding up.

As a result of this analysis, the trustees have determined that an acceptable level of unrestricted financial reserves, defined as cash (plus assets that are easily converted into cash), less any liabilities (including restricted funds) to be a minimum of 3 months of core operating expenditure (i.e. excluding specific short term project grants), in addition to funds held to cover potential redundancy liabilities.

Our minimum unrestricted target reserves level is therefore £125K based on current projected levels of annual core expenditure at around £500K. The Board is content with the current position with unrestricted reserves on 31 March 2022 being £462K. This includes some funds designated by the Board for specific purposes and allows scope for investment in future activities.

The reserves policy and overall budget investment will be reviewed alongside the new strategy. We recognise the need to ensure that we maximise our use of reserves for the network and ensure that the national team has the resources to deliver against the strategy and overall vision, especially during a time where there is a threat to the delivery of that vision, given the financial climate.

Financial Plan Objectives

The Board is reviewing the organisation's financial objectives in line with the new strategy for 2023/24, in the meantime the short-term objectives are to:

- Ensure that the organisation reviews existing, and develops new financial policies and procedures, to ensure fit for purpose to manage large funding streams.
- Invest in new systems that enable monitoring and management of cashflow.
- Maintain reserves (unrestricted funds) to the minimum level set within the reserves policy
- Implement a distributed leadership model for finance management, including board and staff responsibilities

The trustees have put in place a range of measures to pursue these objectives including maintenance of current core grants, full cost recovery on future grants, gradual small increase in member subscriptions, securing additional grants and sponsorship, exploring joint ventures, and helping drive efficiencies across the network.

FUTURE PLANS

2022-23: Looking to the year ahead

Over the next 12 months we will **continue to connect, enable, and support the network**. We will seek to influence change in creating a more joined-up approach to maximising the collective expertise of the network and partners. With the aim of collaboratively removing the barriers that prevent large parts of society accessing sport and physical activity opportunities. **To enable the network to continue to thrive the national team will have a specific focus on:**

- Developing a strategy that clearly articulates the purpose and role of Active Partnerships, the network, and the national team.
- Building on the network review, recruiting diverse staff and board members, developing the team and board, and refreshing our strategy.
- Continuing to connect with colleagues across the network, organisations, and sectors to advance shared local priorities and influence change.
- Building outwards, supporting the growth and integration of the 'blended approach' and system partners.
- Managing and maximising learning from projects we invest in, including Live Longer Better and the Holiday Activities and Food programme.
- Work with Department for Education, Consortia partners (StreetGames, UK Active & Youth Sport Trust) and our Active Partnership Network in finalising the detail and then delivering a high quality, sustainable Opening School Facilities programme.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee as defined by the Companies Act 2006, incorporated on 6 October 2011. The Charity is governed by its Memorandum and Articles of Association which sets out the objects, powers, board appointment processes and membership.

The members are the Active Partnerships across England.

In the event of the company being wound up members are required to contribute an amount not exceeding £1 per member.

We are led by a mainly voluntary Board which is openly recruited, drawn from member Active Partnerships and independent members. Two trustees received contractual benefits as disclosed in Note 9.

As a charitable company in receipt of public funds and our role as the representative body for the nationwide network of Active Partnerships, we are committed to leading by example and ensuring the highest standards of governance and transparency.

Along with our member Partnerships, we are committed to maintaining compliance with the existing Level 3 Sport England Code for Sports Governance and ensuring compliance with new standards due to be added in 2022/23. To support this, we are providing additional training for the workforce and developing a new subcommittee and working group structure, including a governance working group. This structure will ensure that we have good governance embedded through the organisation and support the wider network.

Recruitment and appointment of new trustees

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

A Shipway (Acting Chair from 9 September 2022)	
T Douglas	(Appointed 3 October 2022)
R Fedorcio OBE	(Resigned 23 November 2022)
A Pearce Higgins	
R Purdie	(Appointed 3 October 2022)
M Rhodes	(Appointed 3 October 2022)
M Sandys	
I Hacon	(Resigned 9 September 2022)
N P Harrison	(Resigned 30 June 2021)
A R Leather	(Resigned 21 June 2022)
E P O'Rourke	(Resigned 21 June 2022)
D F Patterson (Chair to 30 June 2021)	(Resigned 30 June 2021)
S Storey	(Resigned 21 June 2022)
A J Walker (Chair from 1 July 2021 to 9 September 2022)	(Resigned 9 September 2022)

Recruitment and appointment of new trustees

The company's directors are also charity trustees for charity law purposes, and under the company's articles are known as the Board of Trustees.

The Articles determine that the Board is made up of 6 trustees associated with member Active Partnerships either as Staff or Board members, 4 trustees not associated with the members, an additional co-opted trustee, and a Chair, 12 in total. Further recruitment will be made in the latter part of 2022/23.

ACTIVE PARTNERSHIPS

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The Chair of the charity is elected by the Board from candidates nominated by members or the trustees during an open recruitment process or by an external recruitment process. The Chair ordinarily holds office for a term of three years and may stand for re-election for one further consecutive term. Doug Patterson was Chair until his end of term on 30 June 2021. Adam Walker was Vice Chair and appointed Interim Executive Chair for the period of the review, who in turn resigned on 9 September 2022 at the end of his final term, when Alison Shipway stepped in as acting chair. The new chair's recruitment process was concluded in November 2022 and the new Chair will commence in January 2023.

All other trustees are elected by the Board from candidates nominated by members or the trustees during an open recruitment process. The trustees ordinarily hold office for a term of three years and may stand for re-election for one further term. During the year, three new trustees were recruited to partly replace the eight retiring trustees. Adam Walker was remunerated as Executive Chair with specific responsibility for leading the national review. All other trustees give their time voluntarily and received no benefits from the charity for this role.

The board has set up a Governance Working Group, initially focused on a full articles of association review. This is in line with the Sport England Governance Code, focusing on ensuring that the articles support the board to be agile and representative of our members and partners, allowing the board to develop and deliver a high-quality national strategy.

Organisational structure

The Board of Trustees meet at least quarterly and are responsible for the strategic direction and policy of the charity. The Board of Trustees includes representatives with various skills and backgrounds, and any gaps will be identified, and new members elected to fill them. The Chief Executive, who also acted as Company Secretary, attended meetings but had no voting rights.

Day to day responsibility for the provision of the services rests with the Chief Executive who is responsible for ensuring that the charity delivers the services specified and any key performance indicators are met. The Chief Executive is supported by a small team of executive officers and other contracted staff.

The new Chief Executive commenced role, following a structural review, in June 2022.

Induction and training of trustees

As part of the recruitment of new Trustees, we have an induction process, incorporating understanding of the work of the charity, the role and responsibilities as a trustee and good governance. An information pack is provided including trustee role description, copies of the Articles of Association, latest financial statements, policies, and other guidance.

Related parties

As far as is complimentary to the charity's objects, the charity is guided by both local and national policy. Nationally, Sport England is a key funder, and the charity plays a key role in their strategy 2021-31 'Uniting the Movement'. The Active Partnerships national team also work with a range of government departments and national agencies to further our objects. Locally, Active Partnerships work with a range of local agencies and support a range of policies and feedback to inform the charity's work nationally.

The trustees' report was approved by the Board of Trustees.

A C Shipway
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A C Shipway (Acting Chair)

Dated: 7/12/22
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ACTIVE PARTNERSHIPS

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of Active Partnerships for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ACTIVE PARTNERSHIPS

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF ACTIVE PARTNERSHIPS

Opinion

We have audited the financial statements of Active Partnerships (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

ACTIVE PARTNERSHIPS

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ACTIVE PARTNERSHIPS

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Extent to which the audit was considered capable of detecting irregularities, including fraud

During the audit we identify and assess the risk of material misstatements of the financial statements due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud and error; and to respond appropriately to those risks.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the charitable company and the sector in which it operates. We determined that the following laws and regulations were most significant: The Companies Act 2006, UK GAAP and the Data Protection Act.
- We obtained an understanding of how the charitable company is complying with those legal and regulatory frameworks and made enquiries to the management of known or suspected instances of fraud and non-compliance with laws and regulations.
- We corroborated our enquiries through our review of board minutes, other relevant meeting minutes and review of correspondence with regulatory bodies and also obtained management representations regarding compliance with applicable laws and regulations.
- We assessed the susceptibility of the charitable company's financial statements to material misstatement due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud and error; and to respond appropriately to those risks.

ACTIVE PARTNERSHIPS

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ACTIVE PARTNERSHIPS

Audit procedures performed by the audit team included:

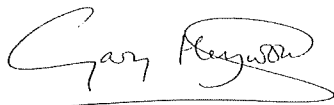
- Identifying and assessing the controls management has in place to prevent and detect fraud, including the existence of supervisory controls;
- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process including the existence of a monthly management accounts review process;
- Challenging assumptions and judgments made by management in its significant accounting estimates and judgments, (in particular in relation to depreciation and bad debt provisions);
- Identifying and testing journal entries, in particular journal entries posted with unusual account combinations; and
- Assessing the extent of compliance with the relevant laws and regulations.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations are from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusions. There is always the unavoidable risk that material misstatements in the financial statements may not be detected despite the audit being properly performed in accordance with UK Auditing standards.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Gary A Heywood (Senior Statutory Auditor)
for and on behalf of Haines Watts High Wycombe Limited

December 2022

Chartered Accountants
Statutory Auditor

Oakingham House
Frederick Place
High Wycombe
Buckinghamshire
HP11 1JU

ACTIVE PARTNERSHIPS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Grants and donations	3	350,000	951,024	1,301,024	424,999	299,529	724,528
Other trading activities	5	120,218	86,112	206,330	139,519	-	139,519
Investments	6	143	-	143	511	-	511
Total income		470,361	1,037,136	1,507,497	565,029	299,529	864,558
Expenditure on:							
Charitable activities	7	482,972	982,235	1,465,207	461,677	303,857	765,534
Net (outgoing)/incoming resources before transfers		(12,611)	54,901	42,290	103,352	(4,328)	99,024
Gross transfers between funds		-	-	-	(6,619)	6,619	-
Net movement in funds		(12,611)	54,901	42,290	96,733	2,291	99,024
Fund balances at 1 April 2021		474,923	2,291	477,214	378,190	-	378,190
Fund balances at 31 March 2022		462,312	57,192	519,504	474,923	2,291	477,214

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTIVE PARTNERSHIPS

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13		1,991		-
Current assets					
Debtors	14	20,537		71,821	
Cash at bank and in hand		619,113		548,028	
		<u>639,650</u>		<u>619,849</u>	
Creditors: amounts falling due within one year	15	<u>(122,137)</u>		<u>(142,635)</u>	
Net current assets			517,513		477,214
Total assets less current liabilities			<u>519,504</u>		<u>477,214</u>
Income funds					
Restricted funds	16		57,192		2,291
Unrestricted funds	16		462,312		474,923
			<u>519,504</u>		<u>477,214</u>

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 28 November 2022

AC Shipway

A C Shipway (Acting Chair)
Trustee

Company registration number 07800542

ACTIVE PARTNERSHIPS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	19		73,414		96,790
Investing activities					
Purchase of tangible fixed assets		(2,472)		-	
Interest received		143		511	
Net cash (used in)/generated from investing activities			<u>(2,329)</u>		<u>511</u>
Net increase in cash and cash equivalents			71,085		97,301
Cash and cash equivalents at beginning of year			548,028		450,727
Cash and cash equivalents at end of year			<u>619,113</u>		<u>548,028</u>

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Active Partnerships is a private company limited by guarantee incorporated in England and Wales. The registered office is Sport Park Loughborough University, 3 Oakwood Drive, Loughborough, LE11 3QF, United Kingdom. The company is also a registered charity; number 1144600.

1.1 Accounting convention

The accounts have been prepared in accordance with the charitable company's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In response to the COVID-19 pandemic, the trustees reviewed the possible scenarios brought on by the impact of COVID-19, alongside the measures they can take to mitigate it.

We have confirmation of 5-year funding from Sport England as a system partner, this provides core support funding and allows the charity to focus on our core purpose, without prioritising additional funding streams.

We will be taking into consideration and monitoring, through both our Finance and Risk and People Development Subcommittees, the impact of Cost-of-Living crisis on both our workforce and our local Active Partnerships, all of which could impact on the impact against our vision.

Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end are noted as commitments but not accrued as expenditure.

All costs directly attributable to a particular activity and fund are charged immediately to that activity and fund as far as is practically possible.

1.6 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits with banks, other short-term liquid investments and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.12 Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Grants and donations

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Grants received	350,000	951,024	1,301,024	724,528
For the year ended 31 March 2022	350,000	951,024	1,301,024	
For the year ended 31 March 2021	424,999	299,529		724,528
Grants receivable for core activities				
Sport England Core	250,000	-	250,000	275,000
Sport England Children & Young People	-	600,000	600,000	-
Sport England Primary Premium	100,000	-	100,000	99,999
Big Local Trust	-	9,412	9,412	6,141
Schools Project	-	-	-	50,000
The National Lottery Community Fund	-	-	-	35,000
London Marathon Charitable Trust	-	341,612	341,612	258,388
	350,000	951,024	1,301,024	724,528

4 Restricted Funds

The following paragraphs provide details of each of the restricted funds and a summary of the project and the expenditure criteria for that project.

Big Local Trust

To work with our partners to deliver an engaging and impactful learning cluster with the aims and objectives to embed sport and activity as a tool for local communities to deliver health and social outcomes. Using a 'train the trainer' approach we are supporting delegates to embed sport and activity into the work of their Big Local Trust, for community benefit.

Sport England: Children & Young People (CYP)

A national steering group for CYP to support colleagues across the network to share ideas and learnings. Two learning communities were established for Early Years and Maternity, involving Active Partnerships and a wide range of partners. The national team supported the development of the learning communities, connecting national partners and supporting the groups to identify and address priorities.

London Marathon Charitable Trust

To design and deliver a programme using a sport for development approach to improve physical and mental health, self-efficacy and resilience of 570 young people who are homeless or at risk of homelessness across the North of England and Scotland. Working with specialist community organisations already engaging with the target group to embed sport and physical activity sessions into their programmes alongside additional support to help the young people address the challenges they face and embark on a journey out of homelessness.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

5 Other trading activities

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022 £	2022 £	2022 £	2021 £
Trading activity income	11,639	-	11,639	29,182
Membership subscriptions and sponsorships which are in substance a payment for goods and services	108,579	86,112	194,691	110,337
Other trading activities	120,218	86,112	206,330	139,519

6 Investments

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Interest receivable	143	511

7 Charitable activities

	2022 £	2021 £
Staff costs	230,027	248,691
Direct costs	1,103,442	375,500
	1,333,469	624,191
Support costs (see note 8)	125,300	136,093
Governance costs (see note 8)	6,438	5,250
	1,465,207	765,534
Analysis by fund		
Unrestricted funds	482,972	461,677
Restricted funds	982,235	303,857
	1,465,207	765,534

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

8 Support costs

	Support costs	Governance costs	2022	2021
	£	£	£	£
Staff costs	83,585	-	83,585	114,945
Depreciation	481	-	481	-
Seconded and subcontracted staff support	20,812	-	20,812	-
Finance charges	1,325	-	1,325	-
Administrative support	1,539	-	1,539	3,339
Travel expenses	371	-	371	226
Publications and subscriptions	219	-	219	515
Insurance	4,876	-	4,876	4,417
Software and licence fees	6,907	-	6,907	7,575
Promotional material	1,031	-	1,031	825
VAT paid on support costs	2,275	-	2,275	1,118
Professional fees	1,627	-	1,627	3,133
Recruitment	252	-	252	-
Audit fees	-	5,250	5,250	5,250
Other governance costs	-	1,188	1,188	-
	<u>125,300</u>	<u>6,438</u>	<u>131,738</u>	<u>141,343</u>

9 Trustees

During the year, 1 trustee was reimbursed travel and meeting expenses of £591 (2021: £362, 1 trustee).

On 17 August 2021 trustee and Chair Adam Walker signed a service contract with the organisation to lead the transitional national support project on behalf of the company. The total received for these services in the year to 31st March 2022 was £23,000.

Alison Shipway trustee is also a director and trustee of Shipway Consulting, a limited company that provides HR services. Shipway Consulting received payments for professional services provided to the organisation to 31st March 2022 that totalled £4,750 (2021: £6,950).

The transactions with Adam Walker and Shipway Consulting were done at arm's length and were approved by the Board.

The Board were aware of the potential conflicts of interest, and it was agreed that either trustee would withdraw from any discussion of the trustees which had any bearing on the terms of the agreement or the acceptability of the standard of service provided.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Allocation of income and expenditure

	Sport England	Non-public sector income	2022 Total
Revenue grants	950,000	341,612	1,291,612
Membership income	-	103,321	103,321
Other income	-	112,564	112,564
Total income	950,000	557,497	1,507,497
Staff costs (incl travel and training)	221,722	95,366	317,088
Marketing and communication	12,018	4,128	16,146
Improvement and development	109,319	37,549	146,868
Convention	9,461	2,664	12,125
Projects	532,809	417,198	950,007
Overheads and support costs	20,090	2,883	22,973
Total expenditure	905,419	559,788	1,465,207
	44,581	(2,291)	42,290

11 Allocation of income and expenditure

	Sport England	Other public sector income	Non-public sector income	2021 Total
Revenue grants	424,999	35,000	-	459,999
Membership income	-	-	101,295	101,295
Convention	-	-	2,573	2,573
Other income	-	-	300,691	300,691
Total income	424,999	35,000	404,559	864,558
Staff costs (incl travel and training)	313,326	5,984	26,767	346,077
Marketing and communication	2,881	-	2,027	4,908
Improvement and development	55,540	-	-	55,540
Convention	-	-	4,900	4,900
Projects	21,030	29,016	277,381	327,427
Overheads and support costs	24,142	-	2,540	26,682
Total expenditure	416,919	35,000	313,615	765,534
	8,080	-	90,944	99,024

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

12 Employees

Number of employees

The average monthly head count was 5 (2021: 6) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year was as follows:

	2022 Number	2021 Number
Direct charitable employees	4	4
Financial	1	2
	<u>5</u>	<u>6</u>

Employment costs

	2022 £	2021 £
Wages and salaries	265,624	277,243
Social security costs	17,446	25,569
Other pension costs	30,542	60,824
	<u>313,612</u>	<u>363,636</u>

Key management personnel received employee benefits totalling £159,451 (2021: £167,239).

The number of employees whose annual remuneration was £60,000 or more were:

	2022 Number	2021 Number
£60,000 - £70,000	1	1
£70,000 - £80,000	1	1
	<u>2</u>	<u>2</u>

13 Tangible fixed assets

	Computer equipment £
Cost	
At 1 April 2021	484
Additions	2,472
At 31 March 2022	<u>2,956</u>
Depreciation and impairment	
At 1 April 2021	484
Depreciation charged in the year	481
At 31 March 2022	<u>965</u>
Carrying amount	
At 31 March 2022	<u>1,991</u>

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

14 Debtors	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	17,481	6,185
Prepayments and accrued income	3,056	65,636
	<u>20,537</u>	<u>71,821</u>

15 Creditors: amounts falling due within one year	2022	2021
	£	£
Trade creditors	31,813	15,820
Deferred income	25,800	77,200
Other taxation and social security	10,570	14,633
Other creditors	-	468
Accruals and deferred income	53,954	34,514
	<u>122,137</u>	<u>142,635</u>

16 Analysis of net assets between funds	Unrestricted funds	Restricted funds	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Fund balances at 31 March 2022 are represented by:				
Tangible assets	1,991	-	1,991	-
Current assets	460,321	57,192	517,513	477,214
	<u>462,312</u>	<u>57,192</u>	<u>519,504</u>	<u>477,214</u>

17 Related party transactions

During the year the charity engaged in transactions with the various Active Partnerships who are the members of the charitable company. These include transactions relating to membership fees, convention costs and sporting projects undertaken within the year.

Transactions with trustees are disclosed in note 9.

18 Ultimate controlling party

There is no ultimate controlling party.

ACTIVE PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

19 Cash generated from operations	2022 £	2021 £
Surplus for the year	42,290	99,024
Adjustments for:		
Investment income recognised in statement of financial activities	(143)	(511)
Depreciation and impairment of tangible fixed assets	481	-
Movements in working capital:		
Decrease/(increase) in debtors	51,284	(18,044)
Increase/(decrease) in creditors	30,902	(17,613)
(Decrease)/increase in deferred income	(51,400)	33,934
Cash generated from operations	<u>73,414</u>	<u>96,790</u>