

Charity registration number 1144600

Company registration number 07800542 (England and Wales)

**ACTIVE PARTNERSHIPS**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# ACTIVE PARTNERSHIPS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	D Capper (Chair) R Purdie Dr. H Pielichaty B Barikor J Amies J Shakespeare N Fletcher V Joel C Morley A Daly-Smith Dr J de Grunchy	(Appointed 22 May 2023) (Appointed 22 May 2023) (Appointed 1 July 2023) (Appointed 21 August 2023) (Appointed 18 July 2024) (Appointed 18 July 2024) (Appointed 18 July 2024) (Appointed 18 July 2024)
<b>Key management personnel</b>	A Taylor (CEO)	
<b>Charity number</b>	1144600	
<b>Company number</b>	07800542	
<b>Registered office</b>	Sport Park Loughborough University 3 Oakwood Drive Loughborough LE11 3QF	
<b>Auditor</b>	Haines Watts High Wycombe Limited Oakingham House Frederick Place High Wycombe Buckinghamshire HP11 1JU	

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# ACTIVE PARTNERSHIPS

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# ACTIVE PARTNERSHIPS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

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The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024.

The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### About us

The Active Partnerships National Organisation is the national charity of the Active Partnerships network. As a membership organisation, we exist to connect, strengthen and enable our network, and beyond. We do this by influencing and shaping national and local place-based approaches to movement, physical activity and sport as drivers for positive social change. We believe that the opportunity to drive change is significant.

We're a small team but with bold ambitions, because we know the challenge is big. We see ourselves as part of a greater whole and strive to progress our mission by building strong, trusted relationships with partners across all sectors that share a common purpose to improve people's lives.

In June 2023, we launched Creating Momentum, our strategy for 2023-2027. This is our first ever organisational strategy; It set our vision: To make active lifestyles the norm for everyone, and our mission: To make it easier for everyone to enjoy an active life. It also highlighted that our focus would be to help create the right conditions in local places and to remove inequalities and build relationships, connecting networks and advancing change.

Our strategic ambitions provide us with a focus on the changes we are committed to achieving by 2027 and guided our work throughout 2023-24, as summarised below.

### Ambition: Be an outstanding organisation

Led by our new strategy, our organisation continued to evolve in pursuit of being outstanding. In an article about his 12 months in the role, the Chair of our organisation said:

*"Working with the team and fellow board Trustees on the strategy was a really important process and it was a very useful one too, as it provided us and the network with real clarity about our vision and mission and really focused our thoughts on how we plan to bring these to life over the next few years."*

Our focus shifted beyond compliance and moved more to a culture of strong governance and diversity. A further four Trustees were appointed to our Board, and there was a refresh of our sub-committee structures, a re-shaping of our risk management approach and a re-design of our board papers and approach to board meetings, to better maximise the skillsets of our Trustees.

We commissioned independent reviews of our policies and financial processes and implemented the necessary changes. The recruitment of two new members of staff to lead a new approach to communications across the organisation, strengthened our ability to communicate our role through the lens of our strategy and be more engaged in sector wide announcements such as responding to the Government's Autumn Statement.

In collaboration with members of our Board, the team developed our organisation's Diversity and Inclusion Plan (DIAP) which is informing our efforts to better represent the diversity of the country and create a culture of inclusivity and sense of belonging. At an end of year review, members of the team reflected that this work was one of the highlights of their year:

*"I'm proud of our ability to listen to wider perspectives and take them on board...the recruitment of our team, to bring in new backgrounds, history and perspectives...and that we are really challenging ourselves around how we recruit and ensure everyone feels as if they contribute to the organisation."*

# ACTIVE PARTNERSHIPS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### **Ambition: Have a highly connected network of strong performing Active Partnerships**

Through the newly developed network People and Financial Health surveys, we now better understand the people across our network. For example, we now know there are approximately 1,000 staff and know their demographics and their views on how connected they feel the network is.

*"As well as understanding the profile of our collective network, it is important that we learn about the experience of being an employee within it. We therefore asked a series of questions relating to working arrangements, wellbeing, inclusion and lived experience relating to our mission to tackle inequalities."*

This insight informed our approach to convening colleagues across Active Partnerships, Sport England and a wide range of partners across sectors. Throughout the year, there was a vibrant network of groups and clusters that enabled people to connect. There were more than five role specific forums (e.g., Active Partnerships Chairs, CEOs and Development Directors), more than 15 thematic clusters (e.g., devolution, youth voice, School Games, menopause and climate change) and more than 10 working groups shaping the governance of collective network priorities (e.g., policy and advocacy, children and young people activities). Our data suggests more than half of our 1,000 staff connect with one or more of these groups.

*"Very exciting to be part of what feels like a large team of likeminded people all working towards a shared aim across England."*

#### **Ambition: Be valued as leaders creating momentum across places for 'Uniting the Movement' to flourish**

Playing a key role in the coordination and implementation of national strategies at a local level, our organisation influences and shapes national and local place-based approaches to movement, physical activity and sport as drivers for social change. Examples of our leadership role in this space include:

**Multi-Sport Activity and Facility Fund** - Significant developments progressed this work, with the APNO being asked to lead on behalf of the network around the introduction of a Multi-Sport Activation Fund. Working with colleagues from the network and with wider partners including the Football Foundation and National Governing Bodies, we developed an £8million business case with Sport England that included capacity funding for us to recruit a Programme Manager and secure expertise in evaluation, active environments and communication.

The multi-sport regional network leads (a team of eight seconded from local Active Partnerships) have continued their work supporting Active Partnerships across the country, helping to engage and mobilise the work to priority areas locally through the test phase of the revenue funding. They bring together colleagues and wider partners to maximise multi-sport opportunities locally, ensuring collaboration and alignment to other place work. This has been strengthened through work with 'MEL Research Ltd' which has focused on reflection, learning and impact to share the value of the approach and the clear role that Active Partnerships play within this wider multi-sport ambition.

In early 2024, working in partnership with the Football Foundation, we led and facilitated a series of multi-sport 'Community of Practice' sessions for Active Partnerships and partners. This allowed us to share learning from the work within the PlayZone programme, specific community engagement approaches and work with priority groups. They provided a platform for people to talk about their work locally and how they approached it and allowed them to share successes and the challenges they've faced.

#### **Sport Welfare Officer Network**

In September 2023 it was announced that the Active Partnerships network would be leading on the development and delivery of a Sport Welfare Officer Network (SWO Network). The network has been created following a policy commitment made by Sport England and UK Sport in response to the Whyte Review. Its purpose is to support Club Welfare Officers nationwide.

Working with Sport England, through our Strategic Lead and Programme Manager for Welfare, the APNO led on supporting recruitment across our network and focused on connecting, strengthening and enabling this new network as they became employees within their local Active Partnership.

The network will have around 60 SWOs located across the country. In year one, the SWOs started working with key partners to develop a local approach to assisting and supporting Club Welfare Officers, to help create safer club environments and improved experiences for children, young people and adults.

## ACTIVE PARTNERSHIPS

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

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**Opening School Facilities** – This dynamic programme has continued to break down barriers and provide new opportunities for pupils and communities. Supported by funding from the Department for Education, and part of a collaborative effort with three national partners, including Street Games, ukactive and Youth Sport Trust, this £57 million, three-year initiative is designed to empower schools to open up their facilities and create a vibrant hub for both students and the local community.

In Year 2 of the programme, 1,466 schools and 231,978 unique participants were involved. The impact included wider community engagement with 56,678 unique community participants. A total of 96,132 sessions were delivered to 1,888,903 participants over the year.

**Integrating Physical Activity into Health and Care** - With Sport England's increased confidence and trust in our organisation, it provided an investment of £250,000 to lead and manage a project which will help to integrate physical activity pathways into health and care systems. We procured Move Consulting, a specialist physical activity consultancy, to work with us on a 15-month project which will support people living with or at risk of long-term health conditions to be more active.

The aim of the project is to provide easily accessible physical activity pathways for health, that provide consistent quality assured models of delivery, trusted by health and care colleagues and offer better support for those communities in most need.

It is hoped that a framework of support will be provided that includes information, guidance, resources and tools that will help improve access to community-based activity. Work on this project began at the start of 2024 and since then five themed Communities of Practice have been set up to support the co-design element of the project with representatives from 39 organisations, including Active Partnerships from across the network, invited to contribute to this important piece of work.

**Live Longer Better** - The Live Longer Better movement commenced in December 2020. Sport England funded the movement from April 2022 to March 2024, with support provided by the 30 Active Partnerships that were part of the related Community of Practice. Key milestones and achievements include:

- A total of 65 bi-weekly workshops and 11 national events have been held, supported by a range of internal speakers (258) and external speakers (124). A total of nearly 4,000 attendees, with 1,599 attending the bi-weekly workshops and 2,382 attending the National events (online and in-person).
- The Chief Medical Officer's Report in November 2023, the 'Health in an Ageing Society', was published and focused on Health in an Ageing Society and it directly referenced Live Longer Better. Two Active Partnerships; Active Cumbria and Energise Me, were directly noted in the report and provided excellent examples of local impact.
- Significant progress made locally across many Active Partnerships, galvanising their healthy active ageing priorities and endorsing our network's work, ensuring ongoing sustainability and development potential.

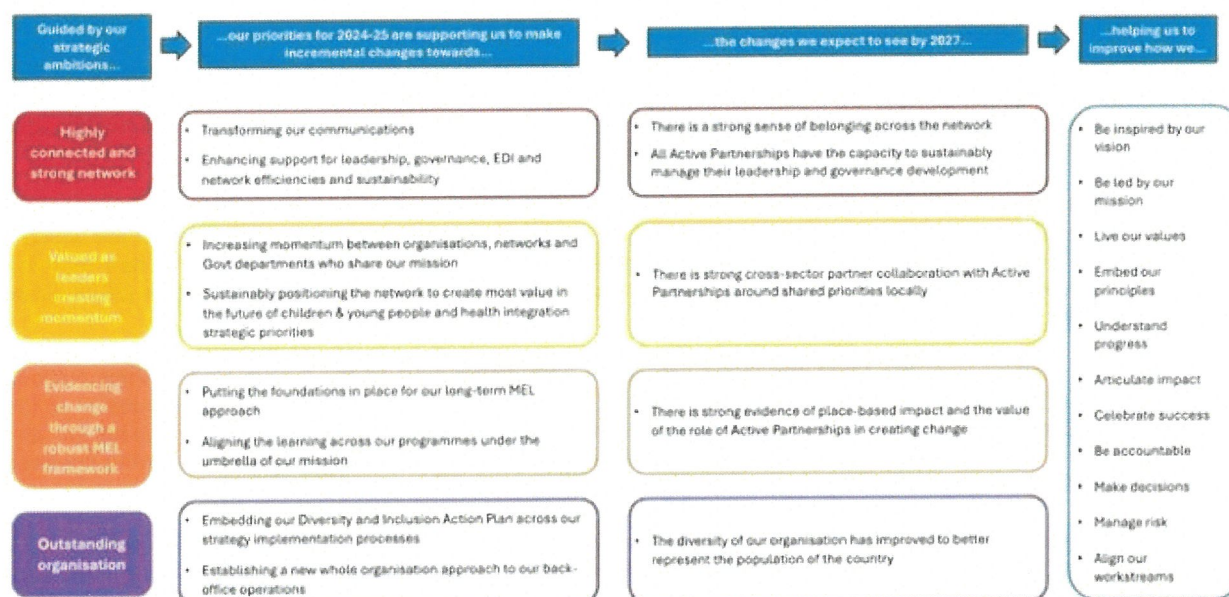
#### **Ambition: Evidence change through a robust, meaningful and embedded measurement, evaluation and learning framework**

For the first time as an organisation, we recruited dedicated skilled capacity around measurement, evaluation and learning. This enabled us to work with our Board and team over the year to develop our 'change statements' which describe the changes we expect to see as a result of our activities by 2027.

We also developed our **priorities for the 2024-25 financial year** through this process, to help us make continued and aligned incremental changes towards our 2027 change statements. In turn, this helped us start to identify what our internal measurement, evaluation and learning requirements are. For example, our training and development needs and the methodologies we needed to put in place so that we could measure the maturity of our progress towards our 2027 ambitions.

# ACTIVE PARTNERSHIPS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024



Also new to our organisation was the leadership role we were asked to play in working with Active Partnerships and local and national partners to understand the evaluation requirements of the multi-sports and Sport Welfare Officer network programmes we are leading on.

As part of that, we worked closely with Sport England colleagues to co-develop a plan for ensuring big evaluations impacting on our network of Active Partnerships are as connected and proportionate as possible to drive efficiencies and a clearer articulation of impact.

### Financial review

#### Overview

2023/24 was the first full financial year of the *Creating Momentum* Strategy. In line with the launch of this Strategy, the Board reviewed the organisation's financial objectives, and these were set out in the 2022/23 Trustee Report. These objectives have been at the heart of decision making throughout 2023/24, reflected in robust financial performance, as detailed below. Please see the *Financial Plan Objectives* section later in this report for further information.

During the year, three new grants were awarded to Active Partnerships by Sport England; *Sport Welfare Officers*, *Multi-Sport Activity and Facilities Fund*, and *Physical Activity Pathways for Health* (See Principal Funding Sources section below.)

#### Principal Funding Sources

Whilst the contract with the Department for Education (see Further Income Sources) has significantly increased the funding into Active Partnerships in both 2023 and 2024, the principal sources of income used to fund the core work of the organisation are grants from Sport England and membership fees from the Active Partnerships network.

The total income for the year was £3,058k, an increase of £641k from 2023 (£2,417k). This income included funding from Sport England: £1,017k (2023: £410k) and membership fees: £105k (2022: £103k). The increase in the year was due to the three new grants received from Sport England (*Sport Welfare Officers*: £249k, *Multi-Sport Activity and Facilities Fund*: £317k, *Physical Activity Pathways for Health*: £51k). The Sport Welfare Officers, and Multi-Sport Activity and Facilities Fund are four-year awards, running up until March 2027. The Physical Activity Pathways for Health award is a 15-month award until March 2025. Further detail on these programmes is included in note 4.

## ACTIVE PARTNERSHIPS

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

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##### Further Income Sources

Further income was received from the Department for Education's Opening School Facilities (OSF) programme of £1,863k (2023: £1,834k); this year being the second of a three-year contract. Active Partnerships is the lead organisation as part of a consortia aiming to support schools to open their facilities outside of the school day for pupils and the local community, resulting in more people being more active.

Expenditure incurred as part of this programme, including the costs of the local Active Partnerships network and of the consortia partners, is recharged to the Department for Education, along with a small management fee which is reinvested into the organisational processes put in place for this programme. This programme has therefore significantly increased both the income and expenditure during the year, with the net surplus of £20k (2023: £18k) reinvested into the programme.

£14.3 million of funding from the Department for Education was distributed via the Active Partnerships National Organisation to schools across England during the second year of the OSF programme. This is in addition to the £12.2million of funding distributed relating to year one of the programme. As pass-through funding, this is not included within the statutory income and expenditure, in line with the contractual agreement as funds are under the control of the Department for Education until they have been distributed to the schools.

For the second year of the two year Live Longer Better programme, funding of £162k (2023: £161k) was received. A grant from Sport England of £100k was included within this funding. This was the final year of funding from Sport England for the Live Longer Better movement, as the momentum built across the network, and the previous focus on sustainability, has resulted in the development of strong relationships and local ownership of the programme.

There is however a continued commitment by Sport England to support our work in integrating physical activity in health and care and this has resulted in further funding but with a new focus.

##### Expenditure

Total expenditure for the year amounted to £2,731k, compared to expenditure of £2,354k in 2023. The most significant expenditure related to Project Activities with costs of £2,220k (2023: £1,993k) and Staffing Costs of £311k (2023: £245k). Project Activities includes the Opening School Facilities, and Sport England programme expenditure as detailed below.

*Expenditure on the new Sport England funded programmes, included within Project Activities, was: Sport Welfare Officers: £82k, Multi-Sport Activity and Facilities Fund: £76k, Physical Activity Pathways for Health: £47k.*

These were new programmes within the financial year and expenditure is forecast to increase to match the funding over the four-year award - see *Surplus/Deficit* section for further details.

##### Additional Expenditure Sources

Expenditure of £1,843k (2023: £1,816k) relating to the Department for Education's Opening School Facilities programme was incurred during the year. The management fee relating to this programme of £20k (2023: £18k) was recognised in unrestricted reserves.

Costs of £172k were incurred in relation to the Live Longer Better programme. The net deficit of £10k in the year reduced the carried forward restricted funds surplus of this programme to £32k.

##### Surplus / Deficit

After accounting for all Income and Expenditure, a net surplus for the year of £327k was reported, comprising of an unrestricted reserve deficit of £76k and a restricted reserve surplus of £403k.

The reduction in unrestricted reserves during the year ended March 2024, from £541k to £465k, is in line with the reserves policy, as set out in the *Reserves* section below.

The restricted surplus in the year primarily consists of Sport England grants, as set out in the *Principal Funding Sources* section above. This will be carried forward as restricted reserves and fully utilised within the timeframe of the specific programmes.



## ACTIVE PARTNERSHIPS

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

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#### Reserves

The planned use of reserves has been approved by the Board and is compliant with the Reserves Policy (see below).

*As outlined above, the movement in the year resulted in Restricted Reserves increasing from £42k to £445k. The Restricted Reserves carried forward consist of: Sport Welfare Officers £167k; Multi-Sport Activity and Facilities Fund £241k; Physical Activity Pathways for Health £4k; and Live Longer Better £32k.*

As detailed above, the unrestricted reserves at March 2024 are £465k (2023: £541k).

#### Investment policy

Aside from the reserves held, the majority of the charity's funds are to be spent in the short term, in accordance with grant aid criteria, so there are limited funds available for long-term investment.

To manage our financial risk, we have continued a partnership with Flagstone, distributing a proportion of the reserves across three different banking institutions to ensure greater coverage under the Financial Services Compensation Scheme. The Flagstone service provides an easy-to-use dashboard giving an overview of the different accounts and allows for quick access to funds as and when required.

#### Reserves policy

As a charity dependent upon member subscriptions and grant aid, Active Partnerships needs to secure its viability beyond the immediate future. To be able to provide reliable services to its members and beneficiaries over the longer term, the organisation must be able to absorb any setbacks and take advantage of opportunities that may be presented. To do this, a certain level of financial reserves is required.

The reserves policy was reviewed by The Board of Trustees as part of the strategic review in 2023, assessing the charity's requirement for reserves in the light of the main risks and opportunities for the organisation. The policy was assessed during the year and continues to be applicable.

Consideration has been given to the security of present income streams, cash flow, potential for unforeseen liabilities or significant items of expenditure, funds for service growth and the costs in the event of winding up.

As a result of this analysis, the Trustees have determined that an acceptable level of unrestricted financial reserves to be a minimum of three months of core operating expenditure (i.e. excluding specific short term project grants), in addition to funds held to cover potential redundancy liabilities.

Our minimum unrestricted target reserves level is therefore £126k, based on current projected levels of annual core expenditure at around £500k. The Board is content with the current position with unrestricted reserves of £465k on 31 March 2024.

The Board has agreed to utilise £200k of reserves over the current funding period up until March 2027, focusing investment in areas that support the network, including investment in digital platforms, increased connectivity across network, and governance support for network Trustees.

Building on the strong foundations of the organisation, we continue to ensure that the spending of reserves is intentional and effective. Our focus is on ensuring we are evidence and insight led. The network-wide finance and people surveys support this focus, with the data and intelligence that this provides helping to shape the organisational ambitions and business plans as set out earlier in this report.

# ACTIVE PARTNERSHIPS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### **Financial Plan Objectives (2023-2027)**

The following financial objectives have been set by the Board in line with the 2023-27 strategy:

- To ensure that, through both internal and independent assessment, all financial processes are fit for purpose; safeguarding the organisation and its people.
- With strong governance and effective financial management, the charity will be agile in its approach, not only in its delivery of the strategy, but also in its role to support, strengthen and enable the Active Partnerships network.
- Whilst our focus remains on the significant relationships with Sport England and the Active Partnerships membership, we are also suitably prepared to consider wider investment into the network, should it support the strategic ambitions of the organisation.
- The charity will be transparent with regards to financial processes and decisions with the member network and across the whole organisation.
- The Active Partnerships National Organisation will maintain unrestricted reserves in compliance with the minimum level set within the reserves policy.

#### **Structure, Governance and management**

##### **Governing document**

Good governance continues to be critical to our ambition of being 'an outstanding performing organisation' and is vital in ensuring there is confidence with our network and funders. As a charity and membership organisation, we must have effective ways of working that enable us to be held to account, with the right level of scrutiny and challenge. We share a brief update on our approach here and more detail can be found in our annual governance statement which is published on the governance page of our website.

The organisation is a charitable company limited by guarantee as defined by the Companies Act 2006, incorporated on 6 October 2011. The Charity is governed by its Memorandum and Articles of Association which set out the objects, powers, board appointment processes and membership.

The members of the organisation are the local Active Partnerships, that are situated across England, resulting in full national coverage.

In the event of the company being wound up, members are required to contribute an amount not exceeding £1 per member.

We are led by a mainly voluntary Board which is openly recruited and drawn from member Active Partnerships and independent members. Our Chair receives a remuneration, as agreed previously with the Charity Commission.

As a charitable company in receipt of public funds, and with our role as the representative body for the nationwide network of Active Partnerships, we are committed to leading by example and ensuring the highest standards of governance and transparency.

Along with our members, we are committed to maintaining compliance with the Level 3 Sport England Code for Sports Governance. Where new standards have been introduced, we are working proactively to ensure compliance. This included a revised submission to Sport England and we are pleased to have received confirmation of compliance in all areas.

In preparation for this revised compliance, in the last year we have:-

- Continued to recruit new board members in line with our articles
- Completed an external board evaluation and developed an action plan to complete in 2024/25
- Provided an ongoing review of our subcommittee and working group structure, including a Pay and Remuneration Subcommittee, People Development Subcommittee and Finance and Risk Subcommittee. These subcommittees have clear terms of reference which will deliver good governance and support the wider network.

## ACTIVE PARTNERSHIPS

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

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- Developed a new Diversity and Inclusion Action Plan (DIAP).
- Started to develop a new Environmental Sustainability plan, that supports our existing policy

#### Recruitment and appointment of new Trustees

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

D Capper (Chair)	
R Purdie	
H Pielichaty	
B Barikor	Appointed 22 May 2023
J Amies	Appointed 22 May 2023
J Shakespeare	Appointed 01 July 2023
N Fletcher	Appointed 21 August 2023
V Joel	Appointed 18 July 2024
C Morley	Appointed 18 July 2024
J de Gruchy	Appointed 18 July 2024
A Daly-Smith	Appointed 18 July 2024
A Shipway	Resigned 2 May 2024
M Rhodes	Resigned 15 April 2024
M Sandys	Resigned 7 December 2023
A Pearce Higgins	Resigned 22 August 2023
T Douglas	Resigned 17 April 2023

The company's directors are also charity Trustees for charity law purposes, and under the company's articles are known as the Board of Trustees.

The Articles determine that the Board is made up of at least three and not more than twelve individuals, comprising up to six Trustees associated with member Active Partnerships (either staff or Board members), four Trustees not associated with the members, an additional co-opted Trustee, and a Chair.

The Trustees of the charity are appointed by the Board from candidates recommended in writing by the Nominations Committee, following an open recruitment process determined by the Board.

Trustees ordinarily hold office for a term of three years and may be re-appointed by the Board for further consecutive terms each of up to three years (as determined by the Board). Trustees who have served consecutive terms of office that are equal to (or would be if re-appointed) nine years in aggregate shall retire and shall not be eligible for re-appointment for a minimum period of four years from such retirement.

Following the appointment of related Trustees, at the next Annual General Meeting, they shall be ratified by Members by way of an ordinary resolution.

David Capper as Chair received remuneration throughout the year. All other Trustees give their time voluntarily and receive no benefits, in addition to expenses, from the charity for this role.

#### Organisational structure

The Board of Trustees meets at least quarterly and is responsible for providing the strategic direction of the charity. The Board of Trustees includes representatives with a mix of skills and backgrounds. Any gaps will be identified, and new members recruited to fill them. The Chief Executive, who also acts as Company Secretary, attends meetings but has no voting rights.

Day-to-day responsibility for the provision of the services rests with the Chief Executive Officer who is responsible for ensuring that the charity delivers the services specified and that any key performance indicators are met. The Chief Executive Officer is supported by a small team of executive officers and other contracted staff.

## ACTIVE PARTNERSHIPS

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Induction and training of Trustees**

As part of the recruitment of new Trustees, we have an induction process, to provide an understanding of the work of the charity, the role and responsibilities of a Trustee and good governance. An information pack is provided, and this includes Trustee role description, copies of the Articles of Association, latest financial statements, policies, and other guidance.

#### **Related parties**

As far as it is complementary to the charity's objects, the charity is guided by both local and national policy. Nationally, Sport England is a key funder, and the charity plays a key role in the delivery of its 2021-2031 strategy, 'Uniting the Movement'. The Active Partnerships National Organisation also works with a range of government departments and national agencies to deliver on our objectives. Locally, Active Partnerships work with a range of local agencies, supporting a range of policies and providing feedback to inform the charity's work nationally.

#### **Auditor**

*In accordance with the company's articles, a resolution proposing that BK Plus Audit Limited, successor firm to Haines Watts High Wycombe Limited, be reappointed as auditor of the company will be put at a General Meeting.*

The Trustees' report was approved by the Board of Trustees.



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**D Capper (Chair)**

Dated: 29/10/2024

## ACTIVE PARTNERSHIPS

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 MARCH 2024*

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The trustees, who are also the directors of Active Partnerships for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# ACTIVE PARTNERSHIPS

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF ACTIVE PARTNERSHIPS

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#### Opinion

We have audited the financial statements of Active Partnerships (the 'charitable company') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## ACTIVE PARTNERSHIPS

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF ACTIVE PARTNERSHIPS

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##### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

##### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

##### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

During the audit we identify and assess the risk of material misstatements of the financial statements due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud and error; and to respond appropriately to those risks.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the charitable company and the sector in which it operates. We determined that the following laws and regulations were most significant: The Companies Act 2006, UK GAAP and the Data Protection Act.
- We obtained an understanding of how the charitable company is complying with those legal and regulatory frameworks and made enquiries to the management of known or suspected instances of fraud and noncompliance with laws and regulations.
- We corroborated our enquiries through our review of board minutes, other relevant meeting minutes and review of correspondence with regulatory bodies and also obtained management representations regarding compliance with applicable laws and regulations.
- We assessed the susceptibility of the charitable company's financial statements to material misstatement due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud and error; and to respond appropriately to those risks.

## ACTIVE PARTNERSHIPS

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF ACTIVE PARTNERSHIPS

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Audit procedures performed by the audit team included:

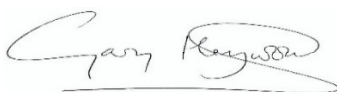
- Identifying and assessing the controls management has in place to prevent and detect fraud, including the existence of supervisory controls;
- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process including the existence of a monthly management accounts review process;
- Challenging assumptions and judgments made by management in its significant accounting estimates and judgments, (in particular in relation to depreciation and bad debt provisions);
- Identifying and testing journal entries, in particular journal entries posted with unusual account combinations; and
- Assessing the extent of compliance with the relevant laws and regulations.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations are from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusions. There is always the unavoidable risk that material misstatements in the financial statements may not be detected despite the audit being properly performed in accordance with UK Auditing standards.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Gary A Heywood (Senior Statutory Auditor)**  
for and on behalf of Haines Watts High Wycombe Limited

**Chartered Accountants**  
**Statutory Auditor**

Oakingham House  
Frederick Place  
High Wycombe  
Buckinghamshire  
HP11 1JU



## ACTIVE PARTNERSHIPS

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total Unrestricted funds 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Income from:</b>							
Grants and donations	3	300,000	717,408	1,017,408	300,000	110,000	410,000
Other trading activities	5	1,968,526	62,496	2,031,022	1,940,116	61,458	2,001,574
Investments	6	9,481	-	9,481	5,836	-	5,836
<b>Total income</b>		<b>2,278,007</b>	<b>779,904</b>	<b>3,057,911</b>	<b>2,245,952</b>	<b>171,458</b>	<b>2,417,410</b>
<b>Expenditure on:</b>							
Charitable activities	7	2,354,534	376,522	2,731,056	2,166,678	186,993	2,353,671
<b>Net movement in funds</b>		<b>(76,527)</b>	<b>403,382</b>	<b>326,855</b>	<b>79,274</b>	<b>(15,535)</b>	<b>63,739</b>
Fund balances at 1 April 2023		541,586	41,657	583,243	462,312	57,192	519,504
<b>Fund balances at 31 March 2024</b>		<b>465,059</b>	<b>445,039</b>	<b>910,098</b>	<b>541,586</b>	<b>41,657</b>	<b>583,243</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## ACTIVE PARTNERSHIPS

### BALANCE SHEET

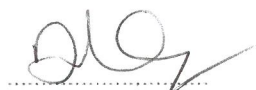
AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	13		18,022		9,793
<b>Current assets</b>					
Debtors	14	247,511		989,886	
Cash at bank and in hand		941,233		636,471	
		1,188,744		1,626,357	
<b>Creditors: amounts falling due within one year</b>	15	(296,668)		(1,052,907)	
Net current assets			892,076		573,450
<b>Total assets less current liabilities</b>			910,098		583,243
<b>Income funds</b>					
Restricted funds	17		445,039		41,657
Unrestricted funds	16,17		465,059		541,586
			910,098		583,243

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on .....



D Capper (Chair)  
Trustee

Company registration number 07800542

## ACTIVE PARTNERSHIPS

### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

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	Note	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	21		309,718		21,835
<b>Investing activities</b>					
Purchase of tangible fixed assets		(14,437)		(10,313)	
Interest received		9,481		5,836	
<b>Net cash used in investing activities</b>			(4,956)		(4,477)
<b>Net increase in cash and cash equivalents</b>			304,762		17,358
Cash and cash equivalents at beginning of year			636,471		619,113
<b>Cash and cash equivalents at end of year</b>			941,233		636,471

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# ACTIVE PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

##### Charity information

Active Partnerships is a private company limited by guarantee incorporated in England and Wales. The registered office is Sport Park Loughborough University, 3 Oakwood Drive, Loughborough, LE11 3QF, United Kingdom. The company is also a registered charity; number 1144600.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the charitable company's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment.

We have confirmed funding from Sport England as a system partner until March 2027, this provides core support funding and allows the charity to focus on our core purpose, without prioritising additional funding streams.

We continue to consider and monitor, through both our Finance and Risk and People Development Subcommittees, the impact of the Cost-of-Living crisis on both our workforce and our local Active Partnerships, all of which could impact on the impact against our vision.

Based on these assessments, the measures put in place and the current resources available, the trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# ACTIVE PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies (Continued)

##### 1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end are noted as commitments but not accrued as expenditure.

All costs directly attributable to a particular activity and fund are charged immediately to that activity and fund as far as is practically possible.

##### 1.6 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits with banks, other short-term liquid investments and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

# ACTIVE PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

(Continued)

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.11 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 1.12 Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

#### 3 Grants and donations

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Grants received	300,000	717,408	1,017,408	410,000
<b>For the year ended 31 March 2024</b>	<u>300,000</u>	<u>717,408</u>	<u>1,017,408</u>	
<b>For the year ended 31 March 2023</b>	<u>300,000</u>	<u>110,000</u>		<u>410,000</u>
<b>Grants receivable for core activities</b>				
Sport England Core	300,000	-	300,000	300,000
Sport England - Additional Funding	-	-	-	10,000
Sport England - Live Longer Better	-	100,004	100,004	100,000
Sport England - Sport Welfare Officers	-	249,458	249,458	-
Sport England - Multi-Sport Activity and Facilities Fund	-	316,946	316,946	-
Sport England - Physical Activity Pathways for Health	-	51,000	51,000	-
	<u>300,000</u>	<u>717,408</u>	<u>1,017,408</u>	<u>410,000</u>

# ACTIVE PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 4 Restricted Funds

The following paragraphs provide details of each of the restricted funds and a summary of the project and the expenditure criteria for that project.

##### 2024

##### Sport England: Live Longer Better

An award to work with 30 Active Partnerships and national partners to support the development of the LLB Community of Practice and Learning, focusing on the shift from care to enablement using the driver of physical activity to empower people to live longer in good health, thus reducing the dependency on the health and the care system. This aligns to Sport England's mission of creating a more active nation, through strengthening the connection and collaboration between physical activity and local health systems, so that more people can feel the benefits of, and advocate for, an active life as people get older.

##### Sport England: Sport Welfare Officers

The Sport Welfare Officer network was created following Sport England's policy response to The Whyte Review, published with UK Sport in January 2023. The award is being used to work with all 42 local Active Partnerships to create a new professional network to support National Governing Bodies and their affiliated clubs to promote safe sport for children, young people and adults on a local level. The project aligns with our vision and resonates most strongly with our ambition to 'Be valued as leaders creating momentum across places for 'Uniting the Movement' to flourish'. Uniting the Movement commits to:

'Putting an even stronger spotlight on safeguarding, so children and young people feel and are safe when being active, and parents are confident it's a safe choice with the welfare of their children paramount'

'Helping build a sector where those taking part do so in a safe and positive environment, whether they're in the paid workforce, volunteering or being active'

##### Sport England: Multi-Sport Activity and Facilities Fund

An award to work with local Active Partnerships across England but particularly with those focusing with additional Sport England place-based investment. The fund is an opportunity for local communities to fully benefit from facility investment in their area, where an opportunity for new multi-sport activity has been identified. The fund will focus on activating PlayZones and other Football Foundation 3G or grass pitches, parks (Lawn Tennis Association Parks Tennis) and artificial grass pitch sites (England Hockey) in addition to small capital projects in targeted areas. The multi-sport facilities commitment is a key priority within Sport England's Uniting the Movement Implementation Plan in order to create a more active nation through providing opportunities for participation, strengthening relationships with key stakeholders whilst focusing on priority areas.

##### Sport England: Physical activity pathways for health

An award to work with Active Partnerships, system partners and a specialist provider in developing greater consistency in the delivery of high-quality physical activity pathways to support people's health and wellbeing. This aligns to Sport England's Uniting the Movement big issue of 'Connecting with Health and Wellbeing' and helping to strengthen the connections between sport, physical activity, health and wellbeing, so more people can feel the benefits of, and advocate for, an active life.

##### 2023

##### Sport England: Additional Funding

A one off grant to support the Chair recruitment process for Active Partnerships. In line with the Board Recruitment Policy we ensured a formal, rigorous and transparent procedure was adopted; that the appointment was made on merit in line with the skills required of the Board; used an open, publicly advertised recruitment process; and informed Sport England's of the appointment process, involving a representative of Sport England in the recruitment process.



## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

#### 5 Income from other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Trading activity income	-	62,496	62,496	3,200	61,458	64,658
Membership subscriptions and sponsorships which are in substance a payment for goods and services	105,300	-	105,300	103,000	-	103,000
Opening School Facilities (OSF Income)	1,863,226	-	1,863,226	1,833,916	-	1,833,916
Other trading activities	1,968,526	62,496	2,031,022	1,940,116	61,458	2,001,574

#### 6 Investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	9,481	5,836

#### 7 Charitable activities

	2024 £	2023 £
Staff costs	420,594	221,614
Direct costs	2,131,624	2,023,592
	2,552,218	2,245,206
Support costs (see note 9)	148,648	87,054
Governance costs (see note 9)	30,190	21,411
	2,731,056	2,353,671
<b>Analysis by fund</b>		
Unrestricted funds	2,354,534	2,166,678
Restricted funds	376,522	186,993
	2,731,056	2,353,671

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

#### 8 Trustees

During the year, 7 trustees were reimbursed travel and meeting expenses of £1,344 (2023: £946, 4 trustees).

In line with the appointment letter, trustee and Chair David Capper received £12,000 (2023: £3,000) remuneration during the year.

Alison Shipway who was a trustee during the year to 31st March 2024 is also a director and trustee of Shipway Consulting Limited, a limited company that provides HR services. Shipway Consulting Limited received payments for professional services provided to the organisation to 31st March 2024 that totalled £500 (2023: £9,500).

On 17 August 2021 trustee and Chair Adam Walker signed a service contract with the organisation to lead the transitional national support project on behalf of the charity. Adam Walker resigned as a trustee in the previous financial year on 9 September 2022, and performed no services for the charity in the year to 31st March 2024. The total received for these services in the year to 31st March 2024 was Nil (2023: £11,500).

The transactions with Adam Walker and Shipway Consulting Limited were conducted at arms length and were approved by the Board.

The Board were aware of the potential conflicts of interest, and neither trustee was involved in any discussion of the trustees which had any bearing on the terms of the agreement or the acceptability of the standard of service provided.

#### 9 Support costs

	Support costs	Governance costs	2024	2023
	£	£	£	£
Staff costs	67,915	-	67,915	37,710
Depreciation	6,208	-	6,208	2,511
Seconded and subcontracted staff support	650	-	650	6,389
Finance charges	1,537	-	1,537	1,021
Administrative support	13,822	-	13,822	5,307
Travel expenses	2,603	-	2,603	810
Publications and subscriptions	233	-	233	253
Insurance	4,442	-	4,442	3,896
Software and licence fees	20,062	-	20,062	12,739
Promotional material	23,361	-	23,361	1,120
Professional fees	6,010	-	6,010	3,625
Recruitment	1,805	-	1,805	11,673
Audit fees	-	7,500	7,500	7,500
Board costs	-	10,690	10,690	6,911
Legal fees	-	-	-	4,000
Chair remuneration	-	12,000	12,000	3,000
	<u>148,648</u>	<u>30,190</u>	<u>178,838</u>	<u>108,465</u>

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

#### 10 Allocation of income and expenditure

	Sport England	Other public sector income	Non-public sector income	2024 Total
Revenue grants	1,017,408	-	-	1,017,408
Membership income	-	-	105,300	105,300
Other income	-	1,863,226	71,977	1,935,203
<b>Total income</b>	<b>1,017,408</b>	<b>1,863,226</b>	<b>177,277</b>	<b>3,057,911</b>
Staff costs (incl travel and training)	179,269	-	132,138	311,407
Marketing and communication	30,392	-	1,880	32,272
Improvement and development	81,376	-	2,575	83,951
Projects	316,579	1,843,560	59,943	2,220,082
Overheads and support costs	34,133	-	49,211	83,344
<b>Total expenditure</b>	<b>641,749</b>	<b>1,843,560</b>	<b>245,747</b>	<b>2,731,056</b>
	<b>375,659</b>	<b>19,666</b>	<b>(68,470)</b>	<b>326,855</b>

#### 11 Allocation of income and expenditure

	Sport England	Other public sector income	Non-public sector income	2023 Total
Revenue grants	410,000	-	-	410,000
Membership income	-	-	103,000	103,000
Other income	-	1,833,916	70,494	1,904,410
<b>Total income</b>	<b>410,000</b>	<b>1,833,916</b>	<b>173,494</b>	<b>2,417,410</b>
Staff costs (incl travel and training)	190,998	-	53,812	244,810
Marketing and communication	3,883	-	113	3,996
Improvement and development	54,133	-	-	54,133
Projects	144,177	1,816,330	32,816	1,993,323
Overheads and support costs	33,464	-	23,945	57,409
<b>Total expenditure</b>	<b>426,655</b>	<b>1,816,330</b>	<b>110,686</b>	<b>2,353,671</b>
	<b>(16,655)</b>	<b>17,586</b>	<b>62,808</b>	<b>63,739</b>

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 12 Employees

##### Number of employees

The average monthly head count was 10 (2023: 6) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year was as follows:

	2024 Number	2023 Number
Direct charitable employees	9	5
Financial	1	1
	<u>10</u>	<u>6</u>
<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	413,222	222,530
Social security costs	42,590	13,460
Other pension costs	32,697	23,334
	<u>488,509</u>	<u>259,324</u>

Key management personnel received employee benefits totalling £93,066 (2023: £85,273).

The number of employees whose annual remuneration, including pension contributions and associated costs was £60,000 or more were:

	2024 Number	2023 Number
£60,000 - £70,000	-	1
£90,000 - £100,000	1	-

#### 13 Tangible fixed assets

	Computer equipment £
<b>Cost</b>	
At 1 April 2023	12,785
Additions	14,437
At 31 March 2024	27,222
<b>Depreciation and impairment</b>	
At 1 April 2023	2,992
Depreciation charged in the year	6,208
At 31 March 2024	9,200
<b>Carrying amount</b>	
At 31 March 2024	18,022
At 31 March 2023	9,793

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

<b>14 Debtors</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>			
Trade debtors		201,030	983,786
Prepayments and accrued income		46,481	6,100
		<u>247,511</u>	<u>989,886</u>

<b>15 Creditors: amounts falling due within one year</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Trade creditors		220,395	770,479
Deferred income		-	62,500
Other taxation and social security		31,679	165,567
Other creditors		35,863	5,035
Accruals		8,731	49,326
		<u>296,668</u>	<u>1,052,907</u>

#### 16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	541,586	2,278,007	(2,354,534)	465,059

<b>Previous year:</b>	<b>At 1 April 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	462,312	2,245,952	(2,166,678)	541,586

#### 17 Analysis of net assets between funds

	<b>Unrestricted funds 2024</b>	<b>Restricted funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March are represented by:				
Tangible assets	18,022	-	18,022	9,793
Current assets	447,037	445,039	892,076	573,450
	<u>465,059</u>	<u>445,039</u>	<u>910,098</u>	<u>583,243</u>

## ACTIVE PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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<b>18 Retirement benefit schemes</b>	<b>2024</b>	<b>2023</b>
	£	£
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	32,697	23,334
	<u>          </u>	<u>          </u>

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

#### 19 Related party transactions

During the year the charity engaged in transactions with the various Active Partnerships who are the members of the charitable company. These include transactions relating to membership fees, convention costs and sporting projects undertaken within the year.

Transactions with trustees are disclosed in note 8.

#### 20 Ultimate controlling party

There is no ultimate controlling party.

<b>21 Cash generated from operations</b>	<b>2024</b>	<b>2023</b>
	£	£
Surplus for the year	326,855	63,739
Adjustments for:		
Investment income recognised in statement of financial activities	(9,481)	(5,836)
Depreciation and impairment of tangible fixed assets	6,208	2,511
Movements in working capital:		
Decrease/(increase) in debtors	742,375	(969,349)
(Decrease)/increase in creditors	(693,739)	894,070
(Decrease)/increase in deferred income	(62,500)	36,700
<b>Cash generated from operations</b>	<u>309,718</u>	<u>21,835</u>